

### **Rental Information**

#### **Rates:**

- Minimum Fee: \$150 for one-half day (up to 6 hours) plus \$200 deposit
- Full Day Fee \$300 per day plus \$250 deposit
- Multi-day large events \$750 for three days plus \$300 deposit

#### **Reservations:**

- Online at [www.crestedbutterec.com](http://www.crestedbutterec.com)
- In person at the Parks and Rec office in Town Hall at 507 Maroon Avenue
- Reservation requests must be made within 1 week (minimum) of desired date.
- Please leave an on-site contact if you plan to leave early.
- Only one event will be scheduled per day.

**Large Events:** Are defined as having 50 to 100 people in summer and up to 49 people in winter that may include the serving of beverages/alcohol, food, dancing, and tents. This includes weddings, celebrations, and receptions. Reservations for large events must allow for setup and cleanup time in the rental period. Low impact large events such as large meetings can be addressed on a case-by-case basis upon request.

#### **Rules:**

1. Renters are required to review all documents contained within invoices received and abide by their guidelines.
2. The sale of alcohol on the premises is prohibited without a Special Event liquor license. For information about Special Events, please contact the Assistant Town Clerk at 970-349-5338.
3. There is **NO AMPLIFIED MUSIC** or DJ's allowed. Acoustic music or electronic devices at low volume are acceptable.
4. Hours of Availability: 8:00am – 9:00pm. Music must be off by 8:00pm. Guests must be out by 9:00pm. Monday thru Friday: No music before 5:00pm.
5. Maximum Occupancy: 49 winter, 100 summer
6. Clean up
  - a. Renters must fill out the “Depot Cleaning Checklist” post event. The checklist will be located in the kitchen upon your arrival.
  - b. Renters must clean the building and premises during the rental period. Failure to do so will result in loss of deposit. Please leave the Depot as clean as you found it. Supplies are provided.
  - c. If you prefer to have the building professionally cleaned, you may arrange to do so on your own.
7. Please respect our neighbor's privacy. Do not allow your guests in our neighbor's yards.
8. Children must be supervised at all times.
9. No pets are allowed.
10. Furniture is to be left in place as some items are historic.

#### **Amenities:**

1. Chairs: 50 folding chairs – Please note that the tables and chairs are mismatched and well loved. Tables and chairs may be rented through local rental agencies.
2. Tables:

<u>Rectangular:</u> six 8' x 2.5' (seats 8) one 8' x 3' (seats 8)	<u>Round:</u> one 5' (seats 8)
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3. Trash: There are trash and recycle container(s) on site. Arrangements must be made with Waste Management at 970-349-1033 or Golden Eagle at 970-641-3230 for trash/recycling disposal in excess of this. Failure to properly care for refuse will result in loss of deposit.

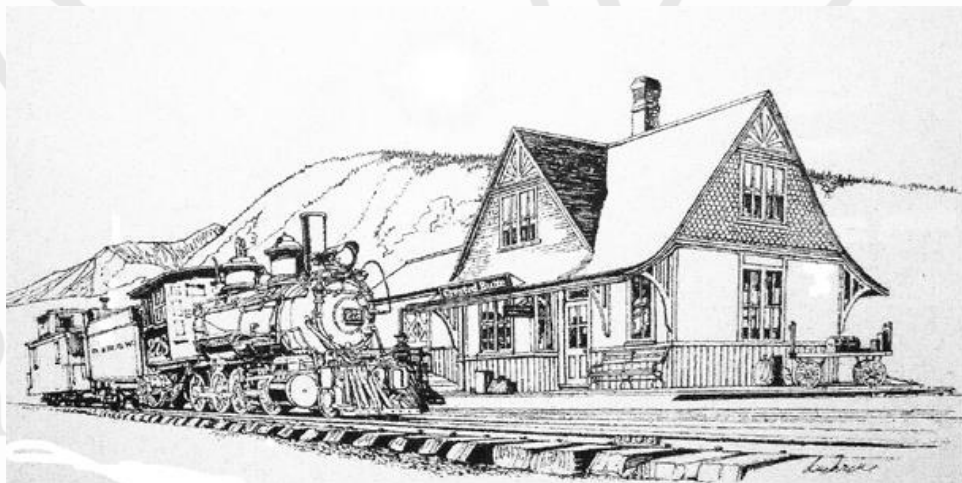
4. Tents: The Depot can accommodate tents up to 20 x 20 (400 square feet). Event tents may be rented through local agencies and may be placed in the east yard only. Tents **must be secured by sand bags or water jugs (no stakes!)** due to the in-ground sprinkler system.
5. Parking: The on-site parking lot can accommodate up to 11 vehicles. There is a public parking lot behind the Chamber of Commerce at the corner of 6<sup>th</sup> St. and Elk Avenue.

**About the Building:** Dating back to 1883 the Denver and Rio Grande Railroad Depot was situated at the eastern edge of Town. The northern section of the building was built for the developing supply center and mining town of Crested Butte. The tracks ran along the east yard that you see today. The Depot withstood the tests of time receiving freight, passengers, and goods on the narrow gauge railroad for over seventy years. It exported coal and lots of it from area coal mines on the narrow gauge rail line that chugged down the East River Valley to Gunnison and beyond. Alas, coal mines were closed in the 1950's and rail lines abandoned leaving this lovely building to stand as a tribute to the once prosperous mining era.

In the 1970's, the Crested Butte Society of the Arts, a local non-profit organization repurposed the building to serve as an event center hosting celebrations, weddings, meetings, and art events over the decades. The Depot was listed on the National Register of Historic Places in 2002, and in 2015 it was gifted to the Town of Crested Butte. The Town engaged in rehabilitation work that began in 2012 and was completed in 2016. Local funding together with three grants from History Colorado's State Historical Fund, and hard work by area contractors made this building ready to serve and support your special function.

The Depot is also home to local non-profits and living quarters for the caretaker. We ask that you respect their privacy. This special building also needs your care and thoughtful treatment to ensure future generations can come and enjoy this special place.

**We look forward to hosting your special event!  
-The Town of Crested Butte**



CRESTED BUTTE  
Parks & Recreation